



**NARAYANA**  
**COLLEGE OF NURSING**

Chinthareddypalem, Nellore - 524003. A.P.

Ph No: 0861-2317969 | Fax: 0861-2311968.

Recognized by Indian Nursing Council and A.P. Nurses & Midwives Council

Affiliated to NTR University of Health Sciences, A.P. Vijayawada.

Accredited by "International Accreditation Organization (IAO)"

website: [www.narayanannursingcollege.com](http://www.narayanannursingcollege.com) | | e-mail: [narayana\\_nursing@yahoo.co.in](mailto:narayana_nursing@yahoo.co.in)



## Hostel Regulation Policy

### Rules & Regulations applicable to all the Nursing Students

All the Nursing Students of Narayana Nursing Institutions, Nellore, are hereby informed that they should abide by the following rules and regulations strictly in addition to the existing rules and regulations.

1. Students should not leave the campus without permission of the Principal and in case they leave with the permission, they should make entry in the register maintained by the warden at the gate. If any student is found leaving the campus without permission they are liable for the punishment as noted here under.

1<sup>st</sup> time: a. Return warning and police complaint.

2<sup>nd</sup> time: Vacating the hostel.

2. Quarrelling with roommates and other students is strictly prohibited. In case they found quarrelling, they are liable for the punishment as noted here under.

- Counseling with Parents
- Vacating the hostel

3. When the students go home for vacation they are supposed to return and attend classes on reopening day after vacation.

- Fine amount per day Rs-1000/-
- Unless otherwise not give valid reason compensation may not be eligible to register for university examination.

4. The students are strictly advised not to indulge in any activity such as scribbling, writing on walls, doors and desks /furniture which causes damage to the academic ambiance.

- If any such, activities are found, if it is inside the room all the students of the room, and if the common area involved the students living in the floor will bear the expenditure of redoing.

Award: (Higher Education Review Top 10 Nursing College - 2020)

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5. Students are strictly instructed to wear uniform neat and tidy prescribed by the college including wearing shoes and hair well tied up. Failing which such student is liable for payment of a fine amount, the amount will be used for student welfare.
  - First time Rs 100/-
  - Second time Rs 200/-
6. All the students are advised to keep the Hostel neat and clean and not to throw any waste anywhere in the hostel except in the waste baskets. Any violation invites imposition of two rupees from each student from the same floor.
7. As per the directions of the Honorable Supreme Court of India, New Delhi, ragging in the campus is strictly prohibited. If any student is found involved in ragging, she is liable for the various punishments prescribed under the provisions of Anti Ragging Act including complaining to the Police. Hence, all the students are hereby informed not to indulge in ragging. They are also hereby instructed not to harass and ill treat the juniors and other fellow students, failing which such student is liable for severe punishment including dismissal from the college.
8. All the students must pay the tuition fee and mess bills on due dates to avoid imposing of fine.
  - Mess fees before 10<sup>th</sup> of every month.
  - Tuition fees and other fees before 28<sup>th</sup> February per year.
9. Using of mobile phones :
  - a. Using of mobile phone within the campus is strictly prohibited.
  - b. No student staying in the hostel should bring mobile phone to the college and inside the class room/lab etc.

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- c. Day scholars shall deposit mobile in the designated place before 8.55 am and collect the same after 5.10 pm. The mobile phones shall be kept in silent mode or switched off.
- d. In violation of the above instructions a fine of Rs. 1000/- shall be paid for the first time and in case of repetition confiscation and the same will be returned only after completion of the course.

## 10. Female & male visitors are not allowed beyond the security point.

- If male visitors are found inside the hostel premises. The particular student will not be provided hostel accommodation.
- If female visitors are found inside the hostel premises and their rooms. The following action will be taken.
  - Enquiry; based on the report action will be taken either suspension or vacating the hostel.
  - Members of Enquiry committee will be principal, vice principal and warden, and the report will be submitted to the Nursing Dean.

## 11. Hostel Fee:

- All students will pay all stipulated hostel fee/room charges at the beginning of the Academic year.
- . If they fail to remit the hostel fee, they will not be permitted to stay in the hostel.

## 12. Vacating Hostel:

- If any student wishes to vacate the hostel accommodation, an application from the parent duly signed has to be submitted.

## 13. Care of Personal belongings:

- Narayana College of nursing authorities is not responsible for any loss or damage of private property. All students are advised to lock up their personal belongings whenever necessary. Valuables and large amounts of money should not be kept in the hostel. Surplus money may be deposited in the Bank.



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- Small sized costly items like smart phones and laptops have to be secured at all times by students. Students are advised to use a good quality lock for their rooms.
- Students are advised not to give their room keys/duplicate room keys to their friends.
- Locks with combination numbers should not be used. It is the sole responsibility of the inmates to keep under lock their personal belongings in the hostel during temporary absence or leave. The hostel authorities are not responsible for any loss of belongings.

#### 14. Local Guardians

- The students will be permitted to have only one local guardian whose details (address, phone, photos of three members and mobile numbers) have to be submitted at the time of joining the College in the prescribed format. Change of local guardian will be accepted only on the request of parent.

#### 15. Leave from College/Hostel

- When a student is granted official permission and leave to go home, the students will invariably enter their particulars in the Hostel Out/In register kept in the hostel before leaving the hostel.
- No excuse whatsoever will be accepted for not entering the particulars in the register. Ignorance of rules, leaving in a hurry etc. will not be accepted as valid excuse. Similarly, upon return from leave, a student will enter his particulars in the hostel out/in register.

#### 16. Out pass from Hostels

- If a student is in need to get leave from the college or hospital in the middle of the day, for any emergency, she should get sanction from the class co-ordinator and a letter to that effect must be produced from the parent or guardian.
- Apply through their particulars for online request and it is checked by warden regarding the details of Guardians after verification concern student will receive E-Gate – Pass.
- Note: Hostel Student E-Gate link is follow: <http://115.241.194.3/medicalinformationsystem/>

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#### 17. Dress Code

Students when coming out of the rooms should wear churidhar / salwar / full ankle length pants only.

#### 18. Right of Hostel Administration

- Any breach of hostel rules and regulations will invite disciplinary action/penalties. Depending on the severity of the case, the hostel administration reserves the right to take the disciplinary action including monetary fines, expulsion from the hostel at short notice.

#### 19. Amendments

- Narayana College of Nursing reserves the right to change/amend the rules, from time to time. Students will be informed of the changes through general circulars displayed on the hostel notice boards.

#### 20. Declarations by students and parents

- As per the Regulations of the UGC/Statutory professional councils every student and his/her parent should submit duly signed declarations as indicated in the declaration.

*K. Gunavathu*  
**WARDEN**

*A. J. Davis*  
**PRINCIPAL**

Principal  
**NARAYANA COLLEGE OF NURSING**  
Chinthareddypalem,  
NELLORE - 524 003.